

A FREF MINI GRANT of up to \$250 may be used for the purpose of funding a project, activity, and/or materials and supplies for classroom and extracurricular activities.

Grants are competitively awarded with preference given to applications with goals that push the boundaries of standard school instruction or activity.

To apply, complete this form by describing the proposed project or materials to be funded along with the number of students who will benefit from the activity or resources. Your budget summary should include a breakdown of all specific costs involved.

Mini-Grants applications are due by April 11, 2022.

Please note that priority will be given to grants that further our FREF mission to **enhance** the educational needs of our students.



Flemington Raritan Education Foundation (FREF) MINI-GRANT REQUEST FORM

Date: _____

Submitted by: _____ School: _____

E-mail address: _____

Grade/Subject: _____

Proposal Description and Expected Outcome (please attach relevant documentation):

Justification for Item (what student achievement benefits are expected?):

How many students will this grant impact? _____

Will this purchase need maintenance or will there be recurring costs for supplies to use purchase? _____. If "yes" explain _____

Where will the item be stored? _____

Item Information:

Full Description and Model Number: _____

Vendor: _____ (if possible supply a picture or copy of ad)

Total Funds requested, including shipping and handling: \$ _____

Staff Signature: _____ Date: _____

Principal Signature: _____ Date: _____

For FREF Purposes Only: Date Received: _____ Date Reviewed: _____

Approved by FREF Board: ____ Yes ____ No

Approved by FRSD Board of Education: ____ Yes ____ No

Check Payable to: _____

Check Date: _____ Check No.: _____ Date Mailed: _____

Flemington-Raritan Education Foundation

Mini-Grant Guidelines

Effective: January 2020

1. Applicant must be a current staff member in good standing in the Flemington Raritan School District.
2. Completed application forms should be mailed to:
FREF, PO Box 2315, Flemington, NJ 08822
~or~ emailed to frefboard@gmail.com
3. The FREF Board offers Mini-Grants throughout the school year. Mini-Grants for this cycle must be submitted by April 11, 2022.
4. Applicants will be notified of approval/denial within two weeks of the FREF Board's review. Following the FREF Board's approval, the grant will then be subject to review and approval by the FRSD Board of Education.
5. A record of all applications will be kept with the Flemington Raritan Education Foundation.
6. Mini-Grant funds will not be approved and distributed until all budgeted funds have been allocated.
7. There is a \$250.00 limit per Mini-Grant. Mini-Grants in excess of \$250.00 will be reviewed on a case by case basis and may require further information.
8. All items purchased with Flemington Raritan Education Foundation funding become the property of the Flemington Raritan School District and are to remain at the appropriate school or designated site.